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S E C R E T  
Security Information

29 April 1953

MEMORANDUM FOR: Deputy Directors  
Assistant Directors  
Office Heads  
Senior Staff Chiefs

FROM: Chairman, CIA Career Service Board

SUBJECT: Action to be Taken on the Professional Selection  
Panel Recommendations

1. At its meeting on 23 April 1953, the CIA Career Service Board established the policy that:

"No one will be hired or retained in the Agency who is disapproved by the Professional Selection Panel except by action of the Director of Central Intelligence who should be previously advised of the opinion of the CIA Career Service Board as to the action he should take in the matter".

2. Accordingly, the CIA Career Service Board will review those cases in which an adverse recommendation is made by the Professional Selection Panel if it is requested to do so by the DD/I, DD/P, DD/A, AD/Commo or the D/TR. Since the Executive Secretary of the CIA Career Service Board also serves as Executive Secretary of the Panel, the request will be made through him so that he may prepare the necessary material for the members of the Board to review.

/s/ Lyman Kirkpatrick

LYMAN B. KIRKPATRICK  
Chairman

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